This guide describes the process for surety bond producers to add or remove state authorizations in NMLS.

1.  Log in to NMLS.

2.  Click the *Tasks* tab.

3.  Click **Surety Bond Producer Profile** either in the top menu bar or in the main description panel.

4.  Click **Add/Remove State Authorizations** on the left navigation panel.

5.  Select or de-select states based on your company's active state authorizations with NIPR.



6.  After changes are completed, you must attest and submit the changes.

Once the attestation is complete, the request is sent for approval based on what is currently provided in NIPR. You will receive a notification with approval or rejection (with explanation) of the State Authorizations.

For assistance, please contact the NMLS Call Center at 1-855-NMLS-123 (1-855-665-7123).